

HES Memorandum

Memo: HES ELA Teachers
From: Leslie
Re: ELA curriculum evaluation forms
Date: September 14, 2016

Below are the links to the forms your pod will need to complete as we evaluate Reach 4 Reading and Benchmark Advanced. These forms may be completed on-line and will be used to focus our whole group discussion and make a recommendation to the Board in late spring 2017. Please see the email dated 7/27 describing the process. I have placed copies in pod leader boxes.

EQuIP forms

<http://www.achieve.org/our-initiatives/equip/rubrics-and-feedback-forms>

GLIMET-QR

<http://achievethecore.org/search?q=Grade-Level+Instructional+Materials+Evaluation+Tool-Quality+Review+%28GIMET-QR%29>

Reprint of the email from 7/27/2106

Hello All,

I hope you have all enjoyed your summer and are well rested and ready to return J.

There were two ELA curriculums that seemed to “bubble to the top” last spring as we were getting ready to wrap up our school year; Reach for Reading (Cengage Learning) and Benchmark Advanced (Benchmark). I am in the process of arranging a pilot of both curriculums this coming up school year, along with StudySync (McGraw Hill) for 7th and 8th grade ELA.

Pending board review and in an effort to make sure everyone has the opportunity to try out the proposed curriculums, K-6 will be piloting Reach for Reading from Aug through Dec and Benchmark Advanced from Jan through May.

Below is a brief timeline. You should have time to plan and debrief on all aspects of the curriculum during you weekly pod meetings, along with gathering evidence to support claims for alignment to the

CC standards and increased literacy requirements for all students. Whole staff discussions will also be scheduled.

Please let me know if you have any questions.

Leslie

Timeline	Who	What	Details
July	Anderson	Arrange pilot materials	
8/1 through 8/15	D.Ortiz Anderson	Count, and distribute materials to teachers Assist with any tech help	As the materials come in
8/18-12/1	K-6 Teachers 7-8 ELA Teacher <hr/> All K-8 ELA teachers	Teach from Reach 4 Reading materials Teach from StudySync materials <hr/> Complete the Grade-Level Instructional Materials Evaluation Tool-Quality Review (GIMET-QR) All Grades GIMET-QR Complete 1 (per grade level) EQuIP Quality Review Process <i>EQuIP Quality Review Rubric for Lessons & Units: ELA</i> for unit/lesson agreed to by	GIMET-QR will be completed together during PLC time. Each PLC meeting should have some time devoted to ELA pilot discussion. The PLC leader will be responsible for submitting the final GIMET-QR for their PLC pods. Materials will be distributed and collected throughout

		<p>grade level partners</p> <p>Grades 3-12</p> <p>EQuIP ELA electronic feedback response 3-12</p> <p>Grades K-2</p> <p>EQuIP ELA electronic feedback response K-2</p> <p>Teachers are responsible for monitoring and returning all materials in a timely manner for return to the publisher.</p>	<p>the pilot period.</p>
<p>1/9 through 5/12</p>	<p>K-6 Teachers</p> <hr/> <p>All K-6 ELA teachers</p>	<p>Teach from Benchmark Advanced materials</p> <hr/> <p>Complete the Grade-Level Instructional Materials Evaluation Tool-Quality Review (GIMET-QR)</p> <p>All Grades</p> <p>GIMET-QR</p> <p>Complete 1 (per grade level) EQuIP Quality Review Process <i>EQuIP Quality Review Rubric for Lessons & Units: ELA</i> for unit/lesson agreed to by</p>	<p>GIMET-QR will be competed together during PLC time. Each PLC meeting should have some time devoted to ELA pilot discussion.</p> <p>The PLC leader will be responsible for submitting the final GIMET-QR for their PLC pods.</p> <p>Materials will be distributed and collected throughout the pilot period.</p>

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June 2017	Firth, Heffley, Esquivel, Whittaker, Taylor, Sawyer, Bryan, Sufuentes	Make a recommendation to the Board	

Other events:

8/18 Board Meeting sunshine curriculum (Reach for Reading and Benchmark) in anticipation of adoption by June 2017 Board Meeting

9/2 ELA Pilot Discussion at the Parent Lunch

9/6 School Site Council Meeting ELA adoption discussion

9/16 Reach for Reading Publisher PD during HES Inservice

12/9 Whole faculty discussion of Reach for Reading

5/12 Whole faculty discussion Benchmark Advanced

Other events will be added during the year.