

**HAMILTON UNIFIED SCHOOL DISTRICT  
GOVERNING BOARD**

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**REGULAR BOARD MEETING MINUTES  
Hamilton High School Library  
August 19, 2013**

**1.0 OPENING BUSINESS.**

1.1 The meeting was called to order at 6:00 p.m. for purposes of opening the meeting. Roll call was taken.

BOARD PRESENT: Tomas Loera, President; Tim Anderson, Clerk; Judy Twede, and Wendall Lower.

BOARD ABSENT: Gabriel Leal.

OTHERS PRESENT: Charles Tracy, Superintendent; Elizabeth Perry, Administrative Assistant; and Kristi Diaz, ASB Student Body President.

GUESTS: Cris Oseguera, Maria Reyes, Darcy Pollak, LeAnn Radtke, Marc Eddy, Allan Bradley, Tom Conwell, Kristen Klimper and sons Ethan and Sean, Michael Brantingham, Tracy Leveroni, Raquel Bocast, and Rosalinda Sanchez.

**2.0 IDENTIFY CLOSED SESSION ITEMS. Done**

**3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS. None.**

**4.0 ADJOURN TO CLOSED SESSION AT 6:01 PM TO 6:29 PM. To consider qualified matters.**

4.1 Government Code Section 54957.6, Labor Negotiations. To confer with the District's labor negotiator, Superintendent Charles Tracy, regarding HTA negotiations.

**5.0 RECONVENED TO PUBLIC SESSION AT 6:31 PM/FLAG SALUTE LED BY WENDALL LOWER. No action was taken in closed session.**

**6.0 ADOPTED AGENDA. It was moved, seconded, and carried to adopt as presented.**

(247 Anderson – Twede)

**7.0 PUBLIC COMMENT. None.**

**8.0 COMMUNICATIONS/REPORTS.**

8.1 Board Member Comments/Reports. None.

8.2 ASB President and Student Council President Reports.

1. Hamilton High ASB President, Kristian Diaz, reported on the new school year including Frosh Orientation, the new bell schedule, Back-To-School Night, class meetings, Frosh officer elections, and sports and activities.
2. Hamilton Elementary reports pending selection of Student Council President.

8.3 District Reports

1. Food Service Director LeAnn Radtke distributed a handout and reviewed finances and the elementary's second chance breakfast.
2. Marc Eddy, Director of Transportation and Maintenance, distributed his report and reviewed bus issues and repairs, maintenance and repairs throughout the District including the pending completion of the elementary cafeteria floor.
3. Director of Technology Allan Bradley expressed his appreciation to Mr. Tracy, Mr. Oseguera, and Ms. Pollak for their commitment to technology in our District. He reported on the increased lab capacity throughout the District, increased "throughput," decommissioned servers, summer projects, and upcoming projects consisting

of student data management policies, fiber to the high school cafeteria and new buildings, and an upgrade to the high school conference room.

#### 8.4 Principal and Dean of Student Reports/Introduction of New Employees.

1. Cris Oseguera, Hamilton High School Principal, commended Allan Bradley and Gumer Alvarez for the work they accomplished in a very short time as well as the office and operations staff. He reported on the new intervention time (Brave Time) implemented this year to assist students, the successful start of the new year, which included frosh orientation, the first faculty meeting as well as Back-To-School Night; he is looking forward to the first athletic events of the year. He introduced the high school's new Math teacher, Raquel Bocast, and Raquel reported on her classes and her goal to make them as Common Core friendly as possible.
2. Darcy Pollak, Hamilton Elementary School Principal, expressed her appreciation for the maintenance and custodial staff. Her report included the wonderful Summer Camp experience, the new computer lab and teachers' excitement about it as well as the need to develop policies and procedures, town sidewalks being installed, safety issues for student drop-off and pick-up times; intervention time added to the school day with a strategic intervention time after school three days a week and PLC time the remaining two days, content specialists for 7<sup>th</sup> and 8<sup>th</sup> grade to prepare them for high school, and 436 confirmed enrollment at HES verse 405 last year. Ms. Pollak introduced three new teachers: Kristen Klimper, Band teacher, reviewed what she has been up to getting ready for her new position in the District. She reported a survey of students indicated 70 interested in participating in the Band program! She has been busy inventorying and repairing instruments, arranging for instrument petting zoos with Music Connection for rentals or purchases, and starting a Pep Band. Tracy Leveroni, Math teacher, reported on teaching Math with Common Core and two intervention classes with time for tutoring during school time. Michael Brantingham, Science Teacher, reported on the classes he's teaching at HES and at EBHS and stated that he has been warmly welcomed by staff, students, faculty, and parents.
3. Maria Reyes, District Dean of Students, distributed her report and reviewed enrollment and reported on Ella Barkley's teaching staff: Mr. Brantingham, Mr. Steele, and Ms. Sioux; the welcome back potluck, and a good start to the new year.



#### 8.5 Superintendent Report by Charles Tracy.

1. August Inservice. The Inservice covered District business for the most part with individual site meetings in the afternoon. Classified staff had training with Target Solutions, sponsored by Golden State Risk Management Association, which will replace the need for staff to attend off-site workshops to meet specific mandated training requirements. Teachers and administrators will have training and opportunities with Target Solutions in the near future. Mr. Tracy commended Food Service and Maintenance and Custodial staff for their good work.
2. Facilities Update. The two portables are almost complete with the elementary as the primary focus; it should be done this week while the high school will be complete in about two weeks. There may be three more portables available next year depending upon the District's situation. Facility changes within the high school and future projects were also reported on.

### 9.0 DISCUSSION ITEMS

- 9.1 Public Hearing. Adjourned to public hearing at 7:12 p.m. to solicit public input regarding the sufficiency of K-12 instructional materials. Explained by Mr. Tracy. Reconvened to public session at 7:22 p.m.

- 9.2 Board Policy 6146.5, Elementary/Middle School Graduation Requirements and creation of Administrative Regulation. Ms. Pollak distributed a revised draft of requirements for discussion and explained the requirements. She will draft the administrative regulation to have a second reading and action at September's meeting. The District will provide sufficient time and communication for the 8<sup>th</sup> grade class of 2014 to meet requirements.
- 9.3 Federal Program Monitoring. Mr. Tracy gave an overview of the monitoring, which will occur Oct. 16, 17, 18, 2013. The team consists of Mr. Tracy, Diane Lyon, Maria Reyes, and Beth Perry.
- 9.4 New Facilities Rental Sheet. Reviewed and discussed.
- 10.0 **ACTION ITEMS (M)** (Including Any Item Removed From the Consent Agenda.)
- 10.1 New Facilities Rental Sheet. It was moved, seconded, and carried to approve as presented.  
(248 Twede – Anderson)
- 10.2 Board Resolution 14-101, Certification that each Pupil in each School in the District has Sufficient Textbooks and Instructional Materials that are Aligned to the State Content Standards and are Consistent with the Content and Cycles of the Curriculum Framework Adopted by the SBE in ELA, Math, Social Studies, and Science. It was moved, seconded, and carried to approve as presented.  
(249 Twede – Anderson) (All Ayes/One Absent)
- 10.3 Certification of Provision of Standards-Aligned Instructional Materials for the 2013-14 Year.  
(250 Twede – Anderson) (All Ayes/One absent)
- 11.0 **CONSENT AGENDA.** It was moved, seconded, and carried to approve as presented.  
(251 Anderson – Lower)
- 11.1 Warrants and Expenditures.
- 11.2 Minutes of the Regular Board Meeting of July 9, 2013.
- 11.3 Interdistrict Agreements. List dated August 19, 2013.
- 11.4 Agreement for Services for Title III Immigrant Consortium with Glenn County Office of Education.
- 11.5 Personnel.
- Resignation: Sherry Cowan, Library Technician.
  - Consortium Band Teacher, Kristen Klimper.
  - Science Teacher at HES and EBHS, Michael Brantingham.
- 12.0 **ADJOURNMENT AT 7:42 PM**

Respectfully Submitted,  Chuck Tracy, Superintendent	Approved and Entered in Board Records,  Tim Anderson, Board Clerk
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