

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Wednesday, October 24, 2018**

5:30 p.m. Public session for purposes of opening the meeting only.
 5:30 p.m. Closed session to discuss closed session items listed below.
 6:00 p.m. Reconvene to open session no earlier than 6:00 p.m.

1.0 OPENING BUSINESS:

Call to order and roll call

Gabriel Leal, President Rosalinda Sanchez Tomas Loera
 Hubert "Wendall" Lower, Clerk Rod Boone

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy regarding HTA and CSEA negotiations.
2. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.
4. *Conference with Real Property Negotiators.* Property: Westermann property north of Hamilton High School, approximately located at 500 Sixth Street, Hamilton City, CA 95951 (APN: 032-230-015-000). Agency Negotiator: Charles Tracy, Superintendent; Matt Juhl-Darlington, Attorney for District. Negotiating Parties: Westermann Family and Hamilton Unified School District. Under negotiation: Price and terms of payment.

Report out action taken in closed session.

Board President, Gabriel Leal: The Board gave direction to the Superintendent on a personnel matter.

Start: 6:11 p.m.

5.0 PUBLIC SESSION/FLAG SALUTE:

6.0 ADOPT THE AGENDA: (M)

Motion for approval by Rosalinda Sanchez, seconded by Tomas Loera. Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports.
 - a. Board Member, Rod Boone: I attended a recent Hamilton High School Cross Country Meet. The students are doing well and hopefully heading to state.
 - b. Board Member, Rosalinda Sanchez: I have been attending Hamilton Elementary School Football games. We have some really good and talented players.
 - c. Board Member, Wendall Lower: in a recent game against U-Prep, I noticed a father and son with black trashbags picking up trash in our stadium after the game. We should send letter to U-Prep as thank you for their thoughtful act of kindness.
2. ASB President and Student Council President Reports.
 - a. Hamilton High School, Ofelia Flores

- i. Adriane Boone, Senior at Hamilton High School filling in for Ofelia Flores who is at the FFA Convention.
 - ii. We had a recent rally on October 12th – the freshman and seniors are battling.
 - 1. The band members performed and the school sang the school song. There is a lot of spirit this year.
 - iii. October 16th is the Senior Farewell – football, cheer leading, cross country and volleyball.
 - iv. FFA members are currently at national convention. They have traveled to Nashville, Louisville and Indianapolis.
 - b. Hamilton Elementary School, Ximena Hernandez
 - i. We are finishing up volleyball and football for the year.
 - ii. October 5th was the spelling bee.
 - iii. The book fair went very well and all who attended enjoyed themselves.
 - iv. Dia del Campesino celebration on Sunday, October 14, 2018 at the Hamilton City Community Park was a success. There were many community members and local businesses.
 - v. October 17th is picture day.
 - vi. The Halloween Carnival is tomorrow.
- 3. District Reports (written)
 - a. Food Service Report by LeAnn Radtke (page 1)
 - b. Operations Report by Marc Eddy (page 2)
 - c. Technology Report by Derek Hawley
- 4. Chief Business Official/Facilities Report by Diane Holliman
 - a. The hog barn continues to progress smoothly
 - i. Pins will be installed November through December. This will be followed by electrical and plumbing.
- 5. Principal and Dean of Student Reports
 - a. Kathy Thomas, Hamilton Elementary School Principal
 - i. Our enrollment is current at 420 students.
 - ii. Attendance – Kindergarten – 5th grade is over 97% and 6th – 8th is over 98%.
 - iii. We have a new Yard Duty Supervisor, Maribel Brand and we are excited for her to join us.
 - iv. The total for the recent book fair is just under \$4,000 and profit was around \$2,000.
 - v. Our Dual Immersion Program did a recent lesson study. A lesson was created, delivered and then teachers debriefed on the lesson.
 - 1. Mrs. Ortiz has been celebrating Hispanic culture in her dual immersion class.
 - vi. During the recent Parent Luncheon cyber bullying was discussed with Glenn County Sheriff as a guest speaker.
 - vii. We are beginning to prep for the Christmas program.
 - b. Maria Reyes, District Dean of Students
 - i. Our students are celebrating Red Ribbon Week – there will be a presentation from Glenn County Drug and Alcohol Program.
 - ii. Jim Nelson sent recognitions to our students.
 - iii. Student will be attending the annual manufacturing expo at Chico State.
 - c. Cris Oseguera, Hamilton High School Principal
 - i. Report Cards were sent out on October 19th.
 - ii. The high school is currently at 287 students.
 - iii. Our attendance rate is at 98.31%
 - 1. Thank you Mrs. Reyes and Mr. Langan for keeping our students accountable.
 - iv. Our teachers have collaborated with our special ed department – sharing in strategies for all students.
 - v. During PLC we have had presenters to discuss student intervention teams.
 - vi. I have been attending a Special Education Academy.
 - vii. Mrs. Reyes and Mr. Langan have attended workshops and received info on CSU's and Junior Colleges
 - viii. Recent campus tours have been completed.
 - ix. Our rallies have been very spirited and students are enjoying the comradery.
 - x. Mrs. Mitchell has gone to the recording studio with high school band member to record at our local studio in Orland.
 - xi. Fall athletics are coming to a close.
 - xii. Hamilton High School students volunteered at Dia del Campesino.
 - xiii. We have an awards assembly coming up.
- 6. Superintendent Report by Charles Tracy
 - a. Upcoming School Board Meetings:

- i. No November Board Meeting
- ii. Wednesday, December 12, 2018
- b. Holidays:
 - i. Veterans Day: observed Monday, November 12, 2018.
 - ii. Thanksgiving Break: Monday, November 19, 2018 through Friday, November 23, 2018.
- c. I attended the First 5 Commision Meeting – Mini Core is currently working with Hamilton Elementary School Kindergarteners and Americore will begin working with them aswell.

8.0 **PRESENTATIONS:** None

9.0 **CORRESPONDENCE:**

- 1. Letter from Glenn County Office of Education – Hamilton Unified School District 2018-19 LCAP approval. (page 3)

10.0 **DISCUSSION ITEMS:**

- 1. Review local district data and findings on Priority 7 Broad Course of Study (handout) by Leslie Anderson.
 - a. Local educational agencies (LEAs) annually measure their progress in the extent to which students have access to, and are enrolled in, a broad course of study.
 - b. Gather data - Present data at a regularly scheduled board meeting. Post data and findings on the California School Dashboard.
 - c. Local SIS (Aeries); School Accountability Report Cards; College and Career Readiness Data; Master Schedules; UCOP A-G Course Management Portal.
 - d. Students have access to:
 - i. Board approved instructional materials (SARC)
 - ii. Music instruction (Master Schedule)
 - iii. PE (Master Schedule)
 - iv. Social Emotional Learning (Master Schedule)
 - v. Dual Immersion pathway
 - e. Students have access to:
 - i. 4 CTE Pathways (Master Schedule)
 - ii. A-G Courses: 4HSS; 7ENG; 6MATH; 7SCI; 5SPAN; 9VPA; 10ELECT (UCOP A-G List)
 - iii. 2 Dual Enrollment (Master Schedule)
 - iv. 6 Middle School Electives & Spanish (Master Schedule)
 - v. Sub group breakdown by gender for AP or advanced study in mathematics & science:

Courses	Male	Female
AP English	15%	85%
AP Spanish	50%	50%
AP History	33%	67%
Trig/PreCalc	29%	71%
Chemistry/Physics	22%	78%

f. CTE Pathway Enrollment by Gender:

Pathway	Male	Female
Patient Care Pathway	46	71
Manufacturing (Ag Mechanics)	59	20
Ag Business	18	19
Ornamental Horticulture	44	40

g. College & Career Readiness

C&C Readiness	Hispanic 69.9% (51)	White 28.8% (21)
Prepared	23.5% (12)	33.3% (7)
Approaching Prepared	33.3% (17)	47.6% (10)
	56.8% (29)	80.9% (17)

- h. Students have access to the California state standards and approved curriculum. Additionally students have access to music, and social emotional learning through weekly Class Meetings. This year a Spanish Dual Immersion program began in K-1.
- i. Students have more access than ever to additional elective courses. There is a gender imbalance in enrollment for the advanced academic study courses. This could be due to small sample variability. There are sufficient students in the CTE pathway pipelines, but students are not completing these pathways in sufficient numbers to qualify for C&C Readiness prepared status.
- j. Barriers: Outdated infrastructure, Small rural district, lacking economies of scale, Scheduling challenges, Limited access to CTE teachers, Limited specialized facilities, 1st generation college-bound students, Low socioeconomic status.
- k. Informing the Development of the LCAP - Increasing access to the existing programs/courses for all students, HUSD anticipates implementing: Universal Design for Learning (UDL) for all teachers, beginning Fall 2018. Through Accommodations Trainings and partnership with GCOE. Utilize Performance Based/Standards Based assessment measures. Use an Multi Tiered Support System (MTSS). Continue PLC model. Expand our coaching capable staff through New Teacher Center (NTE) and TCOE. More explicit CTE/academic counseling services. Continue elective offerings including CTE pathways and dual enrollment.
- l. *Board Member, Wendall Lower:* are these designed toward trades?
- m. *Hamilton High School Dean of Students, Maria Reyes:* Yes, we have welding.
- n. *Board Member, Wendall Lower:* Is there an emphasis on other opportunities? Are we recognizing students who would go to trades?
- o. *Superintendent, Charles Tracy:* Yes, they cover basics. If they choose to go to college later on, they still have that option.
- p. *Board Member, Rod Boone:* CTE (Career Technical Education) is taking over what ROP used to be.
- q. *Hamilton High School Principal, Cris Oseguera:* Students are prepared if they choose to go to college or not.
2. Board Meeting dates for 2019 (draft). (page 4)
 - a. Action item in December.
 3. First reading of board policy 0420.42 Charter School Renewal (for regular manual maintenance). (page 5-7)
 4. First reading of board policy 1100 Communication with the Public (for regular manual maintenance). (page 5-7)
 5. First reading of board policy 3290 Gifts, Grants and Bequests (for regular manual maintenance). (page 5-7)

6. First reading of 3320 administrative regulation 3320 Claims and Actions Against the District (for regular manual maintenance). (page 5-7)
7. First reading of administrative regulation 3460 Financial Reports and Accountability (for regular manual maintenance). (page 5-7)
8. First reading of board policy 4114 Transfers (for regular manual maintenance). (page 5-7)
9. First reading of board policy and administrative regulation 5141.6 School Health Services (for regular manual maintenance). (page 5-7)
10. First reading of board policy and administrative regulation 5144.1 Suspension and Expulsion/Due Process (for regular manual maintenance). (page 5-7)
11. First reading of board policy and administrative regulation 5148.3 Preschool/Early Childhood Education (for regular manual maintenance). (page 5-7)
12. First reading of board policy 6142.3 Civic Education (for regular manual maintenance). (page 5-7)
13. First reading of board policy and administrative regulation 6145.2 Athletic Competition (for regular manual maintenance). (page 5-7)
14. First reading of board policy and administrative regulation 6152.1 Placement in Mathematics Courses (for regular manual maintenance). (page 5-7)
15. First reading of board policy 6170.1 Transitional Kindergarten (for regular manual maintenance). (page 5-7)
16. First reading of board policy and administrative regulation 6178 Career Technical Education (for regular manual maintenance). (page 5-7)
17. First reading of board policy 6190 Evaluation of the Instructional Program (for regular manual maintenance). (page 5-7)
18. First reading of board bylaw 9110 Terms of Office (for regular manual maintenance). (page 5-7)

11.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

Hamilton Elementary School Middle School Science Teacher, Jack Campbell: My students have been working on research and presentations regarding the use of plastic in our society and locally at our school. My student would like to share what they learned with you:

We came up with an estimate of how much plastic we use. This includes food service – trays, bowls, utensils. We use approximately 20,000 pieces of plastic per week, 80,000 per month, 720,000 per school year. 240 ounces per day. 44,640, ounces per year. That is 2,790 lbs per year.

The use of plastic affects human health and the food chain. Single use plastics goes into ocean. It affects the human body negatively.

Hamilton High School Administrative Assistant/Registrar, Cristina Rios: I would like to note that Josie – a parent, made all of the mums for all seniors for senior farewell and they were beautiful. She donated her time a resources.

12.0 **ACTION ITEMS:**

1. Butte Glenn Community College District, College and Career Access Pathways Partnership Agreement Appendix. (page 8-16)

Motion for approval by Tomas Loera, seconded by Wendall Lower.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

2. Local Priority 7 Broad course of Study findings for publication on the CA Dashboard.

Motion for approval by Rod Boone, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

3. Board Resolution 18-19-106 CalPERS Retirement Incentive Program. (page 17)

Motion for approval by Wendall Lower, seconded by Tomas Loera.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

4. Second reading of: (page 18-20)

- a. Board Policy 0415 Equity (for regular manual maintenance).
- b. Board Policy and Administrative Regulation 1330 Use of School Facilities (for regular manual maintenance).
- c. Board Policy 1400 Relations Between Other Governmental Agencies and Schools (for regular manual maintenance).
- d. Board Policy 2210 Administrative Discretion Regarding Board Policy (for regular manual maintenance).
- e. Board Policy 3312.2 Educational Travel Program Contracts (for regular manual maintenance).
- f. Board Policy and Administrative Regulation 3320 Claims and Actions Against the District (for regular manual maintenance).
- g. Board Policy 3515.21 Unmanned Aircraft Systems (Drones) (for regular manual maintenance).
- h. Board Policy 4140/4240/4340 Bargaining Units (for regular manual maintenance).
- i. Administrative Regulation 4157.2/4257.2/4357.2 Ergonomics (for regular manual maintenance).
- j. Board Policy 4161.3 Professional Leaves (for regular manual maintenance).
- k. Board Policy 4261.3 Professional Leaves (for regular manual maintenance).
- l. Board Policy 5112.5 Open/Closed Campus (for regular manual maintenance).
- m. Administrative Regulation 5141.32 Health Screening for School Entry (for regular manual maintenance).
- n. Board Policy and Administrative Regulation 6174 Education for English Learners (for regular manual maintenance).
- o. Board Bylaw 9310 Board Policies (for regular manual maintenance).

Motion for approval by Wendall Lower, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

13.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1. Warrants and Expenditures. (page 21-46)
- 2. Hamilton High School Staff and Students Trip to Japan Itinerary – April 18, 2019 through April 25, 2019. (page 47-49)
- 3. Hamilton Elementary School Site Council Meeting Minutes for September 13, 2018. (page 50)
- 4. Hamilton Elementary School Site Council Meeting Agenda for October 11, 2018. (page 51)
- 5. Hamilton Elementary School Site Council Meeting Minutes for October 11, 2018. (page 52-53)
- 6. Minutes for the Regular Board Meeting on September 26, 2018. (page 54-60)
- 7. Minutes for the Special Board Meeting on October 3, 2018. (page 61-62)
- 8. Interdistrict Transfers (new only; elementary students reapply annually).
 - a. Out
 - i. Hamilton Elementary School
 - 1. None
 - ii. Hamilton High School
 - 1. None
 - b. In
 - i. Hamilton Elementary School
 - 1. None
 - ii. Hamilton High School
 - 1. None
- 9. Personnel Actions as Presented:
 - a. New hires:
 - i. Maribel Brand Yard Duty Supervisor/Crossing Guard HES
 - ii. Marissa Ramirez 7th/8th Grade Girls Basketball Coach HES
 - iii. Andy Herzog 7th/8th Grade Boys Basketball Coach HES
 - iv. Maria Llamas Adult Education ELD Instructor Adult Ed
 - b. Resignations/Retirement:
 - i. None

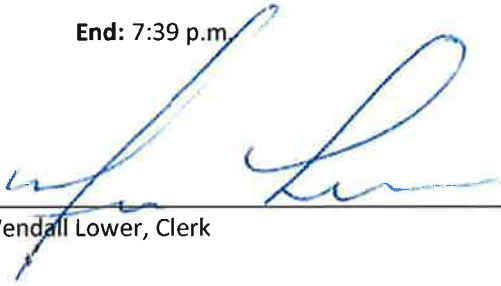
Motion for approval by Tomas Loera, seconded by Rod Boone.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

14.0 ADJOURNMENT:

End: 7:39 p.m.

A handwritten signature in blue ink, appearing to read "Wendall Lower", written over a horizontal line.

Wendall Lower, Clerk

A handwritten signature in blue ink, appearing to read "Charles Tracy", written over a horizontal line.

Charles Tracy, Superintendent