

September 29, 2017

Hamilton Unified School District

P. O. Box 488

Hamilton City, CA 95951

Attention Superintendent Tracy,

Pursuant to the California Public Records Act, this is a request for public documents. I request copies of all letters of recommendations on Hamilton Unified School District letterhead for former HUSD Principal Darcy Pollak. I also request all letters of recommendations signed by HUSD Superintendent Charles Tracy using his title as HUSD Superintendent for former HUSD Principal Darcy Pollak

As provided by the open records law, I expect your response within ten (10) business days. If you choose to deny this request, provide a written explanation for the denial including a reference to specific statutory exemption(s). Also, any notification denying a request for public records shall state the name and title of each person responsible for the denial. Government Code 6253)

Thank You,

Barbara R. Bass, OUR SCHOOL Secretary

P. O. Box 352

Hamilton City, CA 95951