

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Thursday, January 21, 2016**

6:00 p.m.	Public session for purposes of opening the meeting only.
6:00 p.m.	Closed session to discuss closed session items listed below.
6:30 p.m.	Reconvene to open session no earlier than 6:30 p.m.

1.0 OPENING BUSINESS: 6:42PM

1.1 Call to order and roll call

<input checked="" type="checkbox"/> Tomas Loera, President	<input checked="" type="checkbox"/> Rosalinda Sanchez	<input checked="" type="checkbox"/> Gabriel Leal
<input checked="" type="checkbox"/> Judy Twede, Clerk	<input checked="" type="checkbox"/> Hubert "Wendall" Lower	

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. *Government Code Section 54957.6*, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.
2. *Government Code Section 54957 (b)*, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. *Government Code Section 54956.9*, Subdivision (a), Conference with Legal Counsel – existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

5.0 RECONVENE TO PUBLIC SESSION/FLAG SALUTE: Report action taken in closed session (no earlier than 6:30 p.m.).
No action was taken in closed session.

6.0 ADOPT THE AGENDA: (M)

The agenda was motioned for approval by Gabriel Leal with the following change: the School Accountability Report Cards (SARC's) item be moved off of the consent agenda and into action items. Rosalinda Sanchez seconded that motion.

- a. Motioned/Seconded: GL/RS
- b. Motion carries: 5 - 0

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports
 - a. RS attending bb games
2. ASB President and Student Council President Reports.
 - a. Hamilton High, Fernando Mendez-Ruiz.
 - i. Students returned from Winter Break on Monday, January 11th.
 - ii. Homecoming is next week.
 1. Dress up days:
 - a. Monday, January 25th is Black Out Day
 - b. Tuesday, January 26th is Twin Day
 - c. Wednesday, January 27th is Movie Character Day
 - d. Thursday, January 28th is Neon Day
 - e. Friday, January 29th is Blue and Gold Day
 - iii. Nearly 100 students are taking an animal to fair.
 1. The hog pins have flooded twice – temporary spots made available during heavy rains.
 - b. Hamilton Elementary, Giovanni Martinez-Barron.
 - i. Not present.
 3. District Reports
 - a. Food Service Report by LeAnn Radtke. (Page 1)

- b. Operations Report by Marc Eddy. (Page 2)
- c. Technology Report by Frank James. (Page 3)
- 4. Principal and Dean of Student Reports and New Employee Introductions
 - a. Cris Oseguera, Hamilton High School Principal.
 - i. Cash for College at Hamilton High School on Saturday, January 23rd from 12:00pm to 3:00pm – parents and students completing financial aid application online.
 - 1. Parents and students attending.
 - ii. Working on registration for upcoming 8th graders.
 - iii. FFA week is the 3rd week of February.
 - iv. Basketball, soccer, and wrestling continuing.
 - 1. Soccer and basketball potentially going to playoffs
 - v. Enrollment projected at 388 for the 2016-2017 school year.
 - vi. Current enrollment is 288.
 - vii. April Hine will be presenting on vape electronic cigarettes.
 - b. Darcy Pollak, Hamilton Elementary School Principal
 - i. Current enrollment: 419 students.
 - ii. Girls basketball ended and boys basketball started.
 - iii. Ms. Titchenal has new co teacher.
 - iv. More than 50 students are being considered for reclassification.
 - v. K-8 P.E. teachers trained in Spark curriculum.
 - vi. Kindergarten registration begins on Monday, February 3rd.
 - 1. Anticipate enrolling at least 50 students.
 - vii. Parent luncheons and morning coffees continuing along with Saturday school
 - viii. Parent Conferences are scheduled for the 3rd week in February.
 - c. Maria Reyes, District Dean of Students.
 - i. Provided as handout in her absence.
- 5. Superintendent Report by Charles Tracy
 - a. Forms 700's were included in the board members board packets for completion. Please return to Jolene Towne by Friday, February 26th.
 - b. Winter break went well. Maintenance and office staff made headway on projects at each site.
 - c. Possible child care teacher to be interviewed for childcare class through the Butte-Glenn adult education consortium.
 - d. Forklift classes full
 - i. Four weekends scheduled
 - 1. 20 Spots per weekend
 - 2. New forklifts arriving soon for these courses

8.0 **CORRESPONDENCE: None**

9.0 **DISCUSSION ITEMS:**

- 1. Emergency Hamilton High School roof repairs to go out for bid.
 - a. Diane Lyon reported:
 - i. The gymnasium and library roofs are aged and leaking periodically during heavy rains.
 - b. The most urgent need is the gymnasium.
 - c. We are looking into costs that fit into our budget. Our plan is to take the most efficient approach both in cost and needs of repair; maximize projects for our dollars to go further.
 - d. Use deferred maintenance for costs.
- 2. Waiver Request – Carl D. Perkins Voc and Tech Education. (Page 4 -7)
 - a. Career tech education a changing process with Local Control Funding Formula (LCFF)
 - b. Under \$10,000 that HHS receives.
 - c. In order to put the money back into the school sites we would need to apply to CDE.
 - i. In case we need to move to on our own.
- 3. The Thursday, February 18th board meeting conflicts with HHS parent conferences – move meeting Thursday, February 11th or Monday, February 25th.
 - a. Note change to board agenda to correctly read the following: The Thursday, February 18th board meeting conflicts with HHS parent conferences – move meeting Thursday, February 11th or Thursday, February 25th.

- i. The board agreed to move the meeting to Thursday, February 25th.
4. TOSA proposal letter for the 2016-2017 school year. (Page 8)
 - a. Asking for an one additional year in addition to the prior agreed upon 2 years.
 - b. Ms. Mello expressed to the board that she would continue to develop pathways to benefit our students.
 - c. If possible she would like either part time or full time TOSA.
 - i. Her plan is to be credentialed in CTE for the pathways.
 5. Proposal to name Hamilton High School softball fields (presented by Ray Odom).
 - a. Ken mason field – coached for 25 years
 - i. Won league and section championships
 - ii. Ken mason and Kurt Genie did majority of work to build softball field.
 - iii. Ken Mason is now retired
 - iv. “1X10” on field “Ken Mason Field”
 1. Present him with a plaque.
 6. Third reading of Board Policy 6164.5 – Student Study Team. (Page 9 – 34)
 - a. Corrections made – legally required at sites.
 - b. Evaluating students – including parents.
 7. Hamilton Unified School District Audit Report – June 30, 2015. (Page 35 – 62)
 - a. Summary of everything that is given to board throughout school year
 - b. Page 77 – no financial findings, no federal or state findings.
 - i. Procedures put in place to get this accomplished.
 8. Technology
 - a. Moving email to the cloud
 - i. Moving forward with wireless.
 - ii. More efficient and effect for staff and community.
 1. Access off site
 - iii. Free – office for education – beneficial when storms make email unavailable
 - b. Email retention
 - i. Need to be addressed and updated
 1. Policy needs updating.
 - ii. Additional information will be coming to board for reference.
 - iii. Secure and full access to mail.
 9. District Security – Temp, ½ Time hire.
 - a. There was a break-in during winter break at the high school/district office. A significant amount of cash was stolen.
 - b. Needs of the district: alarm system – only internal, security system aged.
 - c. Now a priority to upgrade security systems and surveillance.
 - d. Need an individual come in to help design and install security systems.
 - e. Proposing a temp-halftime hire.
 - f. For all sites not just HHS.
 10. Governor’s Budget Workshop 2016.
 - a. Governor plans to add money to K-12 education – a couple million dollars.
 - b. Hope to get more money for CTE.
 - c. Areas of concern: .25 percent increase.
 - d. Facilities bond to June ballot
 - i. Could help our deferred maintenance with the emergency repairs (roofs).
 - e. By 2020 or 2021 may see slope in budgets
 - i. Keep money in rainy day fund as a reserve for times of need.
 - ii. Plan for down turns.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board’s jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

Community member Barbara Bass:

Ms. Bass announced that she had sent two letters to two of our board members. After some discussion it was discovered that these letters were not received by the board members or the district. Mr. Tracy instructed Ms. Bass to drop office any correspondence she would like the board to receive at the district office if she would prefer. Ms. Bass announced that in a prior CPRA to the district she requested the contracts for cross country and cheerleading along with the definition of a self-

funding sport but did not receive those items. She ask that she her CPRA be completed with information of those items in writing.

Mr. Tracy, Superintendent:

Mr. Tracy said that Ms. Bass' CPRA had been completed with those items she originally requested, but the district has no problem sending information via mail to Ms. Bass once more on this matter.

Community member Barbara Bass:

Ms. Bass announced that there are parents she believes qualify for mileage for taking their children to schools of choice. She would like this information brought to the board for the Thursday, February 25th meeting.

11.0 ACTION ITEMS:

1. Approve emergency Hamilton High School roof repairs to go out for bid.
 - a. Motioned/Seconded: JT/GL
 - b. Motion carries: 5 - 0
2. Waiver Request – Carl D. Perkins Voc and Tech Education. (Page 4 -7)
 - a. Motioned/Seconded: GL/WL
 - b. Motion carries: 5 - 0
3. Approve the Thursday, February 18th board meeting to be moved to Thursday, February 11th or Monday, February 25nd due to conflict with HHS parent conferences.
 - a. Motioned/Seconded: JT/GL
 - b. Motion carries: 5 - 0
4. Approve TOSA proposal letter for the 2016-2017 school year. (Page 8)
Wendall Lower motioned to have this item tabled and place on the February 25, 2016 agenda. Gabriel Leal seconded that motion.
 - a. Motioned/Seconded for table to the February 25, 2016 agenda: WL/GL
 - b. Motion for tabling carries: 5 - 0
5. Approve proposal to name the Hamilton High School softball fields.
 - a. Motioned/Seconded: JT/GL
 - b. Motion carries: 5 - 0
6. Approve Board Policy 6164.5 – Student Study Team. (Page 9 – 34)
 - a. Motioned/Seconded: RS/GL
 - b. Motion carries: 5 - 0
7. Accept Hamilton Unified School District Audit Report – June 30, 2015.
 - a. Motioned/Seconded: GL/WL
 - b. Motion carries: 5 - 0
8. Approve Certificated and Classified seniority lists. (Page 63 – 64)
 - a. Motioned/Seconded: RS/WL
 - b. Motion carries: 5 - 0
9. Approve Part Time Temp Technology/Maintenance position.
 - a. Motioned/Seconded: WL/RS
 - b. Motion carries: 5 - 0
10. Approve 2014-15 School Accountability Report Cards (SARC) for Hamilton Elementary School, Ella Barkley High School, and Hamilton High School. (Page 89 – 137)
The agenda was motioned for approval by Wendall Lower with the following amendment/corrections: the SARC's included in the board packet contain the old calculation from the state and that calculation does not comply with the Local Control Funding Formula (LCFF). The company we use to process these SARC will be fixing errors; when fixed it will show parents calculation the state is now requiring. The board to approve the SARC with the needed changes to the School Accountability Report Cards (SARC's) item be moved off of the consent agenda and into action items. Judy Twede seconded that motion.
 - a. Motioned/Seconded with needed corrections: WL/JT
 - b. Motion carries: 5 - 0

Mr. Tracy, Superintendent:

Mr. Tracy announced that the SARC's included in the board packet contain the old calculation from the state and that calculation does not comply with the Local Control Funding Formula (LCFF). The company we use to process these SARC will

be fixing errors; when fixed it will show parents calculation the state is now requiring. See handout from Mr. Tracy – it will be included in the board packet on file. Mr. Tracy recommends that the board approve the SARC with the needed changes.

Community member Barbara Bass:

Ms. Bass stated that she contacted the SARC office at the California Department of Education and they said the numbers for the previous year were correct. Ms. Bass encourages board members to go to Sacramento and visit the Department of Education.

Mr. Tracy, Superintendent:

Mr. Tracy said yes, but they were using the old formula. There is now a new formula. Mr. Tracy notes that our schools have worked very hard to become what they are now and are doing very well.

Mrs. Lyon, Chief Business Official:

Mrs. Lyon notes that the expenditures are skewed because the District office is house within Hamilton High School.

Gabriel Leal, Board Member:

Mr. Leal: the formula is poor because of the high school – the district is included in the Hamilton High School site needs.

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Approve Warrants and Expenditures. (Page 65 – 83)
2. Approve Minutes for the:
 - a. Regular Board Meeting on December 14, 2015 (Page 84 – 87)
3. Williams Quarterly Report. (Page 88)
4. Approve Hamilton High School Varsity Cross Country trip to Klamath Falls, OR for the Lithia Track and Field Invitational on April 23rd, 2016. (Page 138)
5. Approve Interdistrict Transfers (new or continuing students – elementary students reapply annually).
 - a. None
6. Approve Personnel Actions as Presented:
 - a. New Hires:
 - i. None
 - b. Resignations/Retirement:
 - i. Resignation - Esther Cruz-Zaragoza – Paraeducator (Page 139)
 1. Motioned/Seconded: JT/GL
 2. Motion carries: 5 - 0

13.0 **ADJOURNMENT: 8:11pm**



Wendall Lower, Clerk



Charles Tracy, Superintendent