

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
AGENDA
Hamilton High School Library
Wednesday, October 25, 2017**

6:00 p.m. Public session for purposes of opening the meeting only.
 6:00 p.m. Closed session to discuss closed session items listed below.
 6:30 p.m. Reconvene to open session no earlier than 6:30 p.m.

1.0 OPENING BUSINESS:

Call to order and roll call

Gabriel Leal, President Rosalinda Sanchez Tomas Loera
 Hubert "Wendall" Lower, Clerk Rod Boone

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. *Education Code Section 48918, Student Discipline.* To consider disciplinary action including expulsion relative to student No. 3923/400776.
2. *Government Code Section 54957.6, Labor Negotiations.* To confer with the District's Labor Negotiator, Superintendent Charles Tracy regarding HTA and CSEA negotiations.
3. *Government Code Section 54957 (b), Personnel Issue.* To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
4. *Government Code Section 54956.9, Subdivision (a), Existing litigation.* Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

6:46 p.m.

Report out actions taken in closed session.

Board President, Gabriel Leal: The Board accepted the stipulated expulsion for student No. 3923/400776. The Board also gave the Superintendent direction on three (3) personnel matters.

The Board allowed public comment at this time:

Community Member, Tom Conwell: Asked about why Item #4 is still under closed session.

Superintendent, Charles Tracy: noted that there is another case still pending to determine the outcome of this.

Community Member, Tom Conwell: believes it should be dissolved.

5.0 PUBLIC SESSION/FLAG SALUTE:

6.0 ADOPT THE AGENDA: (M)

Motion for approval by Wendall Lower, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports.
 - a. None to report
2. ASB President and Student Council President Reports.
 - a. Hamilton High, Tate Gruenwald.
 - i. Cross Country competed at league and boys won first place and girls won second. This is the first time in Hamilton High School history that we have won.

- b. Hamilton Elementary, Alexis Villegas.
 - i. We recently finished our football season and one girl joined.
 - ii. Volleyball ended and the boys were undefeated
 - iii. There have been multiple activities such as Back to School Nights. ASB hosted a Back to School dance
 - iv. We held a local spelling bee to determine who would go to the county level to compete at the spelling bee. The grades involved were 5th – 8th grade.
 - v. We kicked off red ribbon week on Monday, October 23' 2017 and we have many activities planned. An officer will be coming to Hamilton Elementary School on Friday, October 27, 2017. We are also trying to do pledge at school.
 - vi. The Halloween Carnival is on Friday, October 27, 2017. Activities are from 5:00 p.m. to 7:00 p.m. and food will be available until 7:30 p.m.
 - vii. We will be doing a door competition for Day of the Dead.
- 3. Principal and Dean of Student Reports
 - a. Cris Oseguera, Hamilton High School Principal.
 - i. We just recently finished up first quarter and will have another progress report coming up in about two weeks. We had the smallest ineligible list we have ever had, I believe it is due to the new schedule and revamped Braves time. Students are getting the additional help they need.
 - ii. Approximately 98 percent attendance rate.
 - iii. Enrollment is at 280.
 - iv. Approximately 70 students participated in taking the PSAT test. All of the exam fees for each student were paid for by the Career Readiness Block Grant (CRBG).
 - v. The Career Readiness Block Grant (CRBG) also paid for campus tours to universities in the bay area. We will also be taking students on college tours in the spring to different universities.
 - vi. Cross Country was very successful as Tate mentioned, the boys took league title.
 - vii. Students participated in the FFA Greenhand conference and Shasta College Field Day on Thursday, October 12, 2017.
 - 1. "The National FFA Organization announced Joel Mendoza as a national finalist for the National FFA Proficiency Award in Grain Production - Placement. Mendoza is one of only four people chosen to compete for this award at the national finals to be held this October during the 90th National FFA Convention & Ex-po in Indianapolis. The proficiency awards recognize outstanding student achievement in agribusiness gained through establishment of a new business, working for an existing company or otherwise gaining hands-on career experience. The Grain Production - Placement award is one of 47 proficiency program areas FFA members can participate in to develop valuable experience and leadership skills at the local, state and national levels. Mendoza, a member of the Hamilton City FFA Chapter, became eligible for the national award after winning the California state FFA competition earlier this year. In recognition of being a finalist, each of the four finalists will receive a plaque and \$500. The national winner of the Grain Production - Placement Award will receive an additional \$500 during a special ceremony at the National FFA Convention & Expo. This award is sponsored by BASF as a special project of the National FFA Foundation."
 - viii. Volleyball playoffs will begin the week of October 30th.
 - ix. Varsity Football is currently 4 and 4
 - x. Mrs. Emily Peery from the elementary school presented to the high school staff on Google.
 - xi. The Science Department is working on presenting on NGSS.
 - xii. Mrs. Mello will be attending a NGSS training.
 - xiii. Freshmen attended STEM conference in Redding.
 - b. Maria Reyes, District Dean of Students.
 - i. During the month of October students toured several business to get an idea of how many careers are out there and what they entail. They toured John Manville manufacturing and the probation building in Willows.
 - ii. Students celebrated Red Ribbon Week and listen to a drug and alcohol presentation.
- 4. District Reports (written)
 - a. Food Service Report by LeAnn Radtke. (page 1)
 - b. Operations Report by Marc Eddy.
 - c. Technology Report by Derek Hawley. (page 2)
- 5. Chief Business Official/Facilities Report by Diane Lyon.
 - a. Final completion from DSA received for restroom for Adult Ed.
 - b. We just finished out audit and it went smoothly. They were scheduled for 3 days but left after 2 because they were able to get everything they needed from us in 2 days. Huge thank you to Business Department Staff,

- Kristen Hamman, Chris DeVries and Jolene Towne; they all were on top of it and helped make the process efficient and easy.
- c. Chief Business Official, Diane Lyon: We will need to tackle the sunshades at the elementary per DSA's requirements.
 - d. Board Member, Wendall Lower: Is it just the sunshade on the 400 building?
 - e. Chief Business Official, Diane Lyon: No, unfortunately it is all of them.
6. Superintendent/Interim Hamilton Elementary School Principal Report by Charles Tracy.
- a. Friday, October 27, 2017 is the elementary Halloween Carnival; major fundraisers for PTO and Student Council.
 - b. They will start pre-selling tickets for the Carnival in the office.
 - c. Board Workshop, November 8, 2017: prioritizing HUSD needs with board members, staff, parents and community members. 5:30 p.m. 7:30 p.m.
 - i. Each board member will lead a table and prioritize by groups.
 - ii. Light meal and daycare.
 - d. Further research on fire system and sewer system during the workshop was noted. I talked to Debbie Pearson from the Small School District's Association (SSDA); good news is there is funding, bad news is they do not give you all of it, only a portion. And it is only based on what they think it will cost, not what it actually cost. If district does not have ability to match it would be only 50 percent.
 - e. Sewer system could be approved. The suppression system may not be unless we prove that it was not up to code at the time the school was built, further information is needed on this.
 - f. Sewer system, engineer needs to scope the line and tell us what to do to fix it.
 - g. *Board Member, Rosalinda Sanchez*: What about Cal-water?
 - h. *Superintendent, Charles Tracy*: Not in sewer system, we own the line that it goes through.
 - i. *Board Member, Rod Boone*: It was volunteer fire in the 70s so it probably wasn't up to code.
 - j. *Superintendent, Charles Tracy*: We would need to prove that; we will do some research and hope to get 50 percent of it paid for if applicable to us. If you build another building you need it to be up to code.
 - k. *Board President, Gabriel Leal*: They do not give you 50 percent up front?
 - l. *Superintendent, Charles Tracy*: No you will need to fund the project initially. The money could come in a year or 5 to 8 years depending on the state budget at the time.
 - m. Small School Districts Association (SSDA) Annual Conference – February 19-21, 2018 at the Hilton Sacramento.
 - i. Board President, Gabriel Leal: I will go on the 20th all day.
 - ii. Superintendent, Charles Tracy: Please let Jolene know by next week and if you need overnight accommodations.
 - n. Holidays:
 - i. Friday, November 10th in observance of Veterans Day.
 - o. School Board Meetings:
 - i. *No November meeting*
 - ii. Wednesday, December 13, 2017

8.0 **CORRESPONDENCE:** None.

9.0 **DISCUSSION ITEMS:**

1. Board meeting dates for 2018. (page 3)
 - a. If you have questions or need changes please let us know, we will bring this back to you at the next meeting for approval.
2. HUSD Coaching Evaluation Process. (page 4-7)
 - a. Thank you to Mr. Oseguera and Mrs. Johnson who created these forms.
3. Joint Notice to Bargain 2017-18, CSEA #623 and Hamilton Unified School District. (page 8)
 - a. Sunshine that all Articles are open aside from salary and benefits. This will be brought back for action in December.
4. California School Dashboard review the 4 Local Indicators and HUSD performance rating for each: Basic Conditions, Implementation of Academic Standards, Parent Engagement, School Climate by L. Anderson.
 - a. *TOSA, Leslie Anderson*: Discussed self-reporting local indicators for 2017-18.
 - b. *Board President, Gabriel Leal*: Self-report? What is the point if we self-report? How does this tell us if our kids our doing well?
 - c. *TOSA, Leslie Anderson*: We are just saying that we did something to collect data at this time. They are not asking for the results at this time, because we have them.
 - d. *Superintendent, Charles Tracy*: This information is part of the LCAP and it is reviewed by the county and state. We did our due diligence.
5. Healthy Communities Presentation; involvement at Hamilton Elementary School by J. Firth.

- a. *Table until January Board meeting – presenter unable to attend.*
- 6. Hamilton Elementary School Spelling Bee Team by J. Firth. (page 9-10)
 - a. We had a great time and I would like to see us practice more next year.
 - b. Tied for 4th. 8 kids from Hamilton Elementary School.
 - c. *Board Member, Rosalinda Sanchez:* How much training?
District Reading Specialist, Jennifer Firth: We worked with them for a week and a half before the Glenn County Spelling Bee. However, I did give teachers spelling lists before that. A few weeks prior I would like to see an academic decathlon next year.
- 7. Hamilton Elementary School Standards-Based Report Card Pilot Updates by J. Firth.
 - a. We are revisiting to give you an update of how the pilot year (approved by the Board) is going.
 - b. The Standards-Based learning progression is as follows:
 - i. 1. Developing Proficiency: Student demonstrates progress toward initial foundational skills of the topic.
 - ii. 2. Approaching Grade Level Standards: Student demonstrates proficiency on foundational skills of the topic.
 - iii. 3. (target) Meets Grade Level Standards: Student demonstrates proficiency on all grade level skills of the topic.
 - iv. 4. Exceeds Grade Level Standards: Student demonstrates understanding and performance beyond proficiency and has exceeded the standard.
 - c. We vertically and horizontally aligned our standards. Need to pay attention to social and emotional growth.
 - d. We are at the point of where teachers to come together and fine tune document.
 - e. Send out electronically to Board.
 - f. *Superintendent, Charles Tracy:* Mrs. Firth has done great work with K-5 teachers.
 - g. *Board President, Gabriel Leal:* Is the goal to get rid of regular report cards?
 - h. *District Reading Specialist, Jennifer Firth:* It will be different with secondary school. It is more specific to track learning.
 - i. *Superintendent, Charles Tracy:* A through F method will stick because of transcripts and colleges in high school.
- 8. Reading Partners Program Pilot Request with HES-HHS by J. Firth.
 - a. This is a reading partner bond. I would like to form this partner group to support our schools and community outreach and volunteerism. Our high school students would come down to the elementary school.
 - b. *Board Member, Rod Boone:* Just high school or middle school also?
 - c. *District Reading Specialist, Jennifer Firth:* There is talk of including middle school also.
 - d. *Board Member, Rod Boone:* Works well at Capay Elementary to have a buddy.
 - e. *Superintendent, Charles Tracy:* Will bring through Cabinet meeting and high school help navigate it.
 - f. *Parent, Froylan Mendoza:* Will it be English only? Some parents may not feel comfortable if it is not in Spanish also.
 - g. *Hamilton High School Principal, Cris Oseguera:* With the 6th – 8th graders having Spanish now it could be a positive thing for them to practice.
 - h. *Board Member, Wendall Lower:* This is a wonderful thing to get involved in. During the football game the seeing the 47 little cheerleaders was incredible. Well behaved, older cheerleaders were on their A game.
 - i. *Board Member, Rod Boone:* It is a good idea.
 - j. *Board Member, Wendall Lower:* It's brilliant.
 - k. Fully updated by next year.
- 9. Update on Dual Immersion, stakeholder engagement and outreach for Hamilton Elementary School by M. Sawyer
 - a. There are a total of 15 people on the committee, including Rosalinda Sanchez, Rod Boone, Jennifer Firth, Leslie Anderson and Genaro Reyes just to name a few who are present at the board meeting this evening.
 - b. We presented 4 different models. People in attendance favored the dual immersion models: 90/10 and 50/50.
 - c. At the second public meeting the favored direction was to proceed with the 90/10 model.
 - d. We partnered with PTO during the Back-to-School Night to survey our staff and parents. Of those who were surveyed: 28 yes in favor, 6 not in favor.
 - e. Looked at desired outcomes, experts and research, and visited Rosedale Elementary School twice.
 - f. *Board Member, Tomas Loera:* I was able to attend the trip to Rosedale Elementary School in Chico and it was an eye opener; this would be a very a positive thing in many aspects.
 - g. *Board Member, Rosalinda Sanchez:* I was also able to visit Rosedale Elementary School in Chico; as soon as we stepped on campus the positive atmosphere was felt with this program, kids were receptive and there was no resistance. Everyone embraced it, students, parents, and staff.
 - h. *Parent, Community Member and PTO President, Genaro Reyes:* I visited Rosedale Elementary School in Chico as well; you feel the respect and the culture, in and out of the classroom.
 - i. It includes two different linguistic groups in the classroom. EL and EO only.
 - j. Only one language is used at a time.

- k. *Board Member, Gabriel Leal*: Initially, it will be a strand, but eventually do we want the whole school? Some parents may want to opt out.
 - l. *TOSA and ELD Coordinator, Maggie Sawyer*: Year 1 implementation starts with Kindergarten and would be a gradual increase.
 - m. *Board Member, Rod Boone*: at 6th grade the program ends?
 - n. *TOSA and ELD Coordinator, Maggie Sawyer*: They would go into their Spanish class beginning in 6th grade; more formal.
 - o. The next meeting is Thursday, November 2, 2017 at 5:30 p.m. in the Hamilton Elementary School Cafeteria. The goal is to show what we have been doing.
10. Second reading of Board Policy 5148.2 Before/After School Programs (for regular manual maintenance). (page 11-18)
 11. Second reading of Administrative Regulation 5148.2 Before/After School Programs (for regular manual maintenance). (page 1)
 12. Second reading of Board Policy 6111 School Calendar (for regular manual maintenance). (page 11-18)
 13. Second reading of Board Policy 6117 Year-Round Schedules (for regular manual maintenance). (page 11-18)
 14. Second reading of Board Policy 6142.2 World/Foreign Language Instruction (for regular manual maintenance). (page 11-18)
 15. Second reading of Administrative Regulation 6142.2 World/Foreign Language Instruction (for regular manual maintenance). (page 11-18)
 16. Second reading of Board Policy 6144 Controversial Issues (for regular manual maintenance). (page 11-18)
 17. Second reading of Board Policy 6174 Education for English Learners (for regular manual maintenance). (page 11-18)
 18. Second reading of Administrative Regulation 6174 Education for English Learners (for regular manual maintenance). (page 11-18)
 - a. *Parent, Froylan Mendoza*: Is there going to be a change in curriculum?
 - b. *Superintendent, Charles Tracy*: It's still based in ELPAC. Will be different curriculum for dual immersion should we begin this program.
 19. Second reading of Board Policy 6176 Weekend/Saturday Classes (for regular manual maintenance). (page 11-18)
 20. Second reading of Board Policy 2121 Superintendent's Contract (for regular manual maintenance). (page 11-18)
 21. Second reading of Board Policy 1312.3 Uniform Complaint Procedures (for regular manual maintenance). (page 11-18)
 22. Second reading of Administrative Regulation 1312.3 Uniform Complaint Procedures (for regular manual maintenance). (page 11-18)
 23. Second reading of Board Policy 1340 Access to District Records (for regular manual maintenance). (page 11-18)
 24. First reading of Board Policy 3551 Food Service Operations/Cafeteria Plan (for regular manual maintenance). (page 11-18)
 25. First reading of Administrative Regulation 3551 Food Service Operations/Cafeteria Plan (for regular manual maintenance). (page 11-18)
 26. First reading of Administrative Regulation 3580 District Records (for regular manual maintenance). (page 11-18)
 27. First reading of Board Policy 4127/4227/4327 Temporary Athletic Team Coaches (for regular manual maintenance). (page 11-18)
 28. First reading of Administrative Regulation 4127/4227/4327 Temporary Athletic Team Coaches (for regular manual maintenance). (page 11-18)
 29. First reading of Board Policy 4312.1 Contracts (for regular manual maintenance). (page 11-18)
 30. First reading of Administrative Regulation 5145.3 Nondiscrimination/Harassment (for regular manual maintenance). (page 11-18)
 31. First reading of Board Policy 6142.93 Science Instruction (for regular manual maintenance). (page 11-18)
 32. First reading of Board Policy 6145 Extracurricular and Co-curricular Activities (for regular manual maintenance). (page 11-18)
 33. First reading of Board Policy 6178.1 Work-Based Learning (for regular manual maintenance). (page 11-18)
 34. First reading of Administrative Regulation 6178.1 Work-Based Learning (for regular manual maintenance). (page 11-18)
 35. First reading of Board Policy 7214 General Obligation Bonds (for regular manual maintenance). (page 11-18)
 36. First reading of Board Bylaw 9012 Board Member Electronic Communications (for regular manual maintenance). (page 11-18)

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

PTO President and Parent, Genaro Reyes: We conducted a survey for the Christmas program during Back to School Night, make a change or keep it the same. 44 voted to make it in class only, 100 votes to continue what we do. We will continue what we have always done

11.0 **ACTION ITEMS:**

1. Add 5 days to the Hamilton High School Principal contract for 2017-18 to assist with District needs.
 - a. This is to compensate Mr. Oseguera for additional needs.

Motion for approval by Wendall Lower, seconded by Rod Boone.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

2. Second reading of: (page 11-18)

- i. Board Policy 5148.2 Before/After School Programs
- ii. Administrative Regulation 5148.2 Before/After School Programs
- iii. Board Policy 6111 School Calendar
- iv. Board Policy 6117 Year-Round Schedules
- v. Board Policy 6142.2 World/Foreign Language Instruction
- vi. Administrative Regulation 6142.2 World/Foreign Language Instruction
- vii. Board Policy 6144 Controversial Issues
- viii. Board Policy 6174 Education for English Learners
- ix. Administrative Regulation 6174 Education for English Learners
- x. Board Policy 6176 Weekend/Saturday Classes
- xi. Board Policy 2121 Superintendent's Contract
- xii. Board Policy 1312.3 Uniform Complaint Procedures
- xiii. Administrative Regulation 1312.3 Uniform Complaint Procedures
- xiv. Board Policy 1340 Access to District Records

Motion for approval by Wendall Lower, seconded by Rosalinda Sanchez.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Warrants and Expenditures. (page 19-46)
2. Minutes for the Regular Board Meeting on September 27, 2017. (page 47-54)
3. Hamilton Elementary School Site Council Meeting Minutes for September 14, 2017. (page 55-56)
4. Hamilton Elementary School Site Council Meeting Agenda for October 12, 2017. (page 57)
5. Hamilton High School Site Council Meeting Minutes for: September 12, 2017. (page 58)
6. Hamilton High School Site Council Meeting Agenda for: October 10, 2017. (page 59)
7. CDE Annual Financial Expenditure Report Fiscal Year 2016-17, CA Career Technical Education Incentive Grant (CTEIG). (page 60-65)
8. Butte-Glenn Community College District, Allocation Agreement for Adult Education Block Grant Program. (page 66-108)
9. Interdistrict Transfers (new only; elementary students reapply annually).
 - a. Out
 - i. Hamilton Elementary School
 1. 6th Grade X 1
 2. Kindergarten X 1
 - ii. Hamilton High School
 1. 10th Grade X 1
 2. 12th Grade X 2
 - b. In
 - i. Hamilton Elementary School
 1. None
 - ii. Hamilton High School
 1. None

10. Personnel Actions as Presented:

- a. New hires:
 - i. Chuck Johnson Varsity Volleyball Co-Coach HHS

- ii. Juan Lopez Girls Soccer Coach HHS
- iii. Luis Saavedra Boys Soccer Coach HHS
- iv. Elliott Delmatier JV Girls Basketball Coach HHS
- v. Jaime Ortiz Classified Substitute District
- vi. Maria Marquez Classified Substitute District

b. Resignations/Retirement:

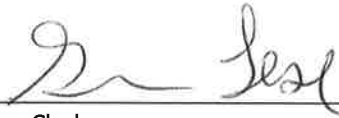
- i. None

Motion for approval by Tomas Loera, seconded by Rod Boone.

Motion Carried: 5-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Aye	

13.0 **ADJOURNMENT:** 8:42 p.m.



Wendall Lower, Clerk



Charles Tracy, Superintendent