

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Wednesday, April 26, 2017**

6:00 p.m. Closed Session
6:30 p.m. No Earlier than 6:30 PM

1.0 OPENING BUSINESS:

Call to order and roll call

Gabriel Leal, President Rosalinda Sanchez Tomas Loera
 Hubert "Wendall" Lower, Clerk Rod Boone

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. Government Code Section 54957.6, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy and Attorney, Matt Juhl-Darlington regarding HTA and CSEA negotiations.
2. Government Code Section 54957 (b), Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. Government Code Section 54956.9, Subdivision (a), Existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

Report out actions taken in closed session.

Gabriel Leal, Board President: The Board gave direction to Superintendent on three (3) personnel issues.

5.0 PUBLIC SESSION/FLAG SALUTE: 6:46 p.m.

6.0 ADOPT THE AGENDA: (M)

Motion for approval and to remove item number 6 from Action Items to be removed by Tomas Loera, seconded by Wendall Lower.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports
 - a. Nothing to report.
2. ASB President and Student Council President Reports.
 - a. Hamilton High, Hernan Urena-Valdes.
 - i. Absent at track meet for Hamilton High School.
 - b. Hamilton Elementary, Jose Mendez.
 - i. CAASPP testing beginning on Monday, May 1, 2017.
 - ii. May Dance Festival is on Thursday, May 4, 2017.
 - iii. Progress reports will be mailed on Friday, April 28, 2017.
 - iv. Track and field for Hamilton Elementary School has continued training.
3. District Reports
 - a. Food Service Report by LeAnn Radtke. (Page 1)
 - b. Operations Report by Marc Eddy. (handout)
 - c. Technology Report by Derek Hawley. (Page 2)
4. Principal and Dean of Student Reports

- a. Cris Oseguera, Hamilton High School Principal.
 - i. FFA took 24 students to the State Leadership Conference in Fresno.
 1. Tree Judging Team was 2nd, with John Zuppan as 2nd high individual.
 2. Farm Power was 6th.
 3. Joel Mendoza won the State Proficiency in the area of Grain Production Placement and Michael Romo won the Specialty Crop Placement. Both boys will be competing at the national level. They both won \$250.
 4. Raelene Garnett was one of 3 finalists interviewed for \$5,000 scholarship, unfortunately she did not receive it.
 - ii. Glenn County Fair is May 18 – 21, 2017.
 - iii. Hamilton High School Prom is Saturday, April 29, 2017.
 - iv. CAASPP Testing begins on Monday, May 1, 2017.
 - v. Every 15 Minutes will take place on Monday, May 8-9, 2017.
 - vi. Senior Project are on Wednesday, May 24, 2017.
 - vii. Awards Night is Wednesday, May 31, 2017.
 - viii. April 13th – students from drama class compete at GIF – what does this stand for? Ask oseguera.
 - ix. Hamilton High School was chosen for the 2016 CA Honor Roll School Award.
 - x. A signing ceremony will take place for Kelly Koehnen. She will be signing for the University of Notre Dame in the Hamilton High School Library at 2:30 p.m. on Monday, May 1, 2017. She will run Track for the Fighting Irish.
 - xi. Janice Lohse attended the National Science Teachers Conference
 1. There were many different workshops. Bill Nye was keynote speaker. Extremely beneficial – all other science teachers went as well.
 - b. Darcy Pollak, Hamilton Elementary School Principal.
 - i. Current enrollment is 417.
 - ii. Leadership teams planned goals for remainder of year and next school year.
 - iii. CAASPP Testing begins on Monday, May 1, 2017.
 - iv. Last weekend of special education academy is coming to an end
 - v. Planning for end of year and planning for next year.
 - vi. May Dance Festival and school showcase will be on Thursday, May 4, 2017.
 - vii. Summer School will be with the Boys and Girls Club Hamilton City – 115 children invited.
 - viii. Playground stencil partnership with Healthy Communities and Glenn County First 5 (J. Firth).
 1. Melissa Stearns: CSU, Chico's Center for Healthy Communities (CHC) is helping with an environment change to the campus encouraging children to be active while linking with educational standards. Playground stencils will provide opportunities for students to incorporate physical activity during recess which can improve their behavior in the classroom. The stencils will be provided by the California Department of Public Health (CDPH). Paint brushes, and supplies will be provided by CHC. Volunteers include CHC staff and interns, CSU, Chico Health Education Techniques Students, After School Program Students, and Hamilton Elementary Teachers and Administration.
 - c. Maria Reyes, District Dean of Students.
 - i. 40 students have registered for Butte College.
 - ii. CAASPP Testing begins on Monday, May 1, 2017.
 - iii. Ella Barkley High School students will be doing a scaled down version of senior projects.
5. Chief Business Official/Facilities Report by Diane Lyon.
 - a. Handout – written.
 6. Superintendent Report by Charles Tracy.
 - a. DAC meeting times.
 - a. No spring meeting but there will be in the fall.
 - i. The DAC committee voted for this.
 - b. Boys & Girls Clubs of the North Valley – Hamilton City summer options. (Page 3)
 - a. Fundraiser “Farm to Fork” dinner is Saturday, May 13, 2017 at Capay Farms. Please visit the www.bgcnv.org for more information. Money goes to supporting our local Hamilton City Boys and Girls Club.
 - c. Dates to Remember:
 - i. Holidays:
 1. Monday, May 29th in observance of Memorial Day.
 - ii. May 25th: School Board Meeting in the Hamilton High School Library at 6:30 pm for Open Session..
 - iii. Will bring results of negotiations to board.

8.0 **CORRESPONDENCE:** None to report.

9.0 **DISCUSSION ITEMS:**

1. E-Rate C2 project (handout) (F. James).
 - a. Last year's E-Rate project allowed us to acquire and install an enterprise class Firewall to protect all of the HUSD computers and servers from the internet. We also acquired an enterprise class Wi-Fi system that aids us in moving forward toward student devices. This year we went out to bid on extending the support of those two services for the next five years. We also added two new core networks switches. One for HHS and one for HES. This two switches are critical to growing the size of our network by allow more devices to be connected simultaneously as well as ensuring we secure the network from threats. The total cost of this project is \$21651.66 before E-Rate discounts. Our E-Rate discount is 85% so the district will be responsible for the remaining 15% of that price. In closing, this project is leveraging our E-Rate funding to continue to expand on the technology at HUSD.
2. HUSD College Readiness Block Grant Plan (CRBG) (C. Oseguera). (Page 4-7)
 - a. The College Readiness Block Grant is established for the purposes of providing high school students, particularly unduplicated pupils, with additional supports to increase the number who enroll at institutions of higher education and complete an undergraduate degree within four years.
 - b. The focus of our College Readiness Block Grant will include the following- to increase the number of students who are successfully enrolling in and completing A-G requirements and AP courses; and to increase parent and student awareness of, and exposure to, college opportunities.
3. Overview of language options for HUSD (handout) (H. Sufuentes and M. Sawyer).
 - a. *Hamilton Elementary School Assistant Principal, Heather Sufuentes and ELD Coordinator/Teacher on Special Assignment, Maggie Sawyer:* reviewed potential options for a language program at Hamilton Elementary School.
 - b. Mrs. Sufuentes and Mrs. Sawyer reviewed the following research in their PowerPoint: local and state wide connections with language program educators and experts in other schools, connection with CSU, Chico, HUSD staff interest in language program survey, preschool parent interest in language program survey, parent lunch/ morning coffee language program discussion, school visit/interview with schools who have language programs, and California Association for Bilingual Educator (CABE).
 - i. Different models of language programs were also discussed, i.e. 90:10, 50:50, and FLES.
 - c. Bring back to May Board meeting as an action item to decide on the direction HUSD would like to go.
 - d. PowerPoint is available on the District website.
 - e. There are a lot of factors – teacher professional development, parent involvement, and budgeting.
 - f. HUSD needs to make sure this will work before implementing; interest, commitment, and budgeting is needed from parents, community and staff to make this type of program successful.
 - g. *Board Member, Wendall Lower:* how would that look for English only teachers?
 - h. *Hamilton Elementary School Assistant Principal, Heather Sufuentes:* there are bilingual staff onsite and there will be professional development.
 - i. There are extra costs for curriculum and professional development.
 - i. *Board Member, Wendall Lower:* Is there extra funding for this type of program?
 - j. *Hamilton Elementary School Assistant Principal, Heather Sufuentes:* there are potential grants.
4. Declare Adult Ed Trailer worth no more than \$2,500. (Page 8-13)
 - a. *Superintendent, Charles Tracy:* They do not meet the field act. We have looked at trying to give them away and demolition – both of which cost a considerable amount of money.
 - b. Needs to be approved per board policy.
 - c. *Board Member, Wendall Lower:* Can the Hamilton City Fire Dept. use them for potential training?
 - d. *Superintendent, Charles Tracy:* not allowed to have fire on site.
5. Declare Opportunity Trailer worth no more than \$2,500. (Page 8-13)
 - a. See above notes.
6. First Reading of updated Board Policy and Administrative Regulation 5141.52 Suicide Prevention. (Page 14-22)
 - a. New law per requirements.
 - b. Training of our staff on signs; many people miss signs. Partner with GCOE on training and our Target Solutions.
7. Gaining Early Awareness and Readiness for Undergraduate Programs (GEAR UP) – University of California, Davis. (Page 23)
 - a. If grant approved in June HUSD will receive a 6th through 12th counselor to help see benefit of undergrad and career college readiness. Our district would work with counselor (100 percent cost is provided by grant for 7 years). HUSD would only need to provide an office space; HUSD would not spend any additional funds.
8. MOU between Hamilton Elementary School and Glenn County Office of Education for 2017 summer program. (Page 22)

- a. For Expect Success Summer Camp.
- 9. Hamilton Unified School Board Self Evaluation forms. (Page 25)
 - a. *Board President, Gabriel Leal*: During the Small Districts Association Conference school board self-evaluations were discussed. These will be shared out in public session. We should evaluate ourselves. This will occur yearly in January.
- 10. Random Selection of 1 parent to win the Lenovo Notebook computer for completing the LCAP Parent Survey 2017 (L. Anderson).
 - a. Elia Ruiz
- 11. English Language Arts Adoption, Grades K through 5: Benchmark Advance (c2017) published by Benchmark Education Company (handout)(J. Firth)
 - a. Discussed Benchmark program.
 - i. Built for interactive learning, efficient for teachers to accelerate language and learning, engaging complex texts, English language development that amplifies core instruction.
- 12. English Language Arts Adoption, Grades 6 through 8: Study Sync (c2015) published by McGraw-Hill (handout) (J. Firth)
 - a. See above notes.
- 13. Review LCAP Parent/Community Survey results. (handout)
 - a. *Teacher on Special Assignment, Leslie Anderson*: the survey was open for approximately one month. Ms. Ortiz was available to solicit and provide support for parent participation.
 - b. Overall conclusions: Parents are generally pleased with their child's school. All individual responses were positive. Parents would like to see more electives and enrichment opportunities. Parents seem to be enthusiastic about the prospect of Dual Language opportunities at HUSD. Although students have access to the internet, most parents do not have an email on file. More outreach should be considered in this area.
 - c. Mrs. Anderson went over results of survey by question in the meeting.
- 14. Local Control and Accountability Plan (LCAP) review and questions to the Superintendent. (Page 26-27)
 - a. There were a few questions submitted to the Superintendent, all of which were addressed. Questions and answers are included in the packet and are available on the District webpage.
 - b. The District received questions for the Local Control and Accountability Plan (LCAP) on Thursday, April 6, 2017 at the Hamilton High School Open House ("Questions to the Superintendent") and on Friday, April 7, 2017 at the Hamilton Elementary School ELAC/DELAC Parent Luncheon.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items). The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

Parent and Community Member, Vicky Casillas:

Asked that the Every 15 Minutes be extended to the 8th graders.

Hamilton High School Principal, Cris Oseguera:

No, this program is done every 4 years for grades 9 through 12. Most schools do not include all high school grades. Because it includes all high school grades we do it every few years.

Parent and Community Member, Vicky Casillas:

Expressed her concern on the dress code at Hamilton Elementary School, specially related to hats/beanies. The enforcement is not consistent. She also noted that recently her student was brought to the office for a small amount of read on their clothing but has worn it in the past with no issues. Ms. Casillas would like enforcement of dress code to be fair for all students and consistent.

Superintendent, Charles Tracy:

I completely agree with you, enforcement should be consistent. I recommend that we look at our current dress policy for updating. This will be looked at during our Hamilton Unified Leadership Committee Meeting in May (HULC). These meetings occur on Board meeting days from 3:30 p.m. to 4:30 p.m. in the Hamilton High School Library. As always, parents, staff, and board members are welcome to attend.

Board Member, Tomas Loera: Thanked all of the staff for all of the hard work they are doing and appreciated the information brought before the Board.

11.0 **ACTION ITEMS:**

1. E-Rate C2 project.

Motion for approval by Tomas Loera, seconded by Wendall Lower.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

2. Declare Adult Ed Trailer worth no more than \$2,500 and designate District administration to sell without advertising.

Motion for approval by Rod Boone, seconded by Tomas Loera.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

3. Declare Opportunity Trailer worth no more than \$2,500 and designate District administration to sell without advertising.

Motion for approval by Rod Boone, seconded by Tomas Loera.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

4. Resolution 16-17-106 Voluntary Retirement Savings Plan, Section 457 (b) Internal Revenue Code. (Page 28-36)

Motion for approval by Wendall Lower, seconded by Tomas Loera.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

5. FFA Stipend. (Page 37-38)

Motion for approval by Tomas Loera, seconded by Rod Boone.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

6. English Language Arts Adoption, Grades 6 through 8: Study Sync (c2015) published by McGraw-Hill.

a. REMOVED DURING APPROVAL OF THE AGENDA.

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

1. Warrants and Expenditures. (Page 40-61)
2. Minutes for the Regular Board Meeting on March 22, 2017. (Page 62-67)
3. Hamilton Elementary School Site Council Meeting Agenda for: March 13, 2017. (Page 68)
4. Hamilton Elementary School Site Council Meeting Agenda for: April 13, 2017.(Page 69)
5. Hamilton Elementary School Single Plan for Student Achievement 2016-17. (Page 70-96)
6. Title I, Part A Carryover Waiver 15-16. (Page 97)
7. Interdistrict Transfers (new – elementary students reapply annually).
 - a. Out
 - i. None to report
 - b. In
 - i. None to report
8. Personnel Actions as Presented:
 - a. New Hires:

i. Karissa Sywulka	Music Teacher	HES/HUSD
ii. Maria Llamas	Spanish Teacher	HES
iii. Diane Holly Day	Math Teacher	HES/HHS
iv. Gloria Godinez	Temporary Teacher	HES

b. Resignations/Retirement:


i. None to report

Motion for approval by Tomas Loera, seconded by Wendall Lower.

Motion Carried: 4-0

Loera: Aye	Boone: Aye
Leal: Aye	Lower: Aye
Sanchez: Absent	

13.0 **ADJOURNMENT:** 8:46 p.m.

 6-7-17

Wendall Lower, Clerk



Charles Tracy, Superintendent