

**HAMILTON UNIFIED SCHOOL DISTRICT
BOARD MEETING
MINUTES
Hamilton High School Library
Monday, August 17, 2015**

5:30 p.m.	Public session for purposes of opening the meeting only.
5:30 p.m.	Closed session to discuss closed session items listed below.
6:30 p.m.	Reconvene to open session no earlier than 6:30 p.m.

1.0 OPENING BUSINESS:

1.1 Call to order and roll call

Tomas Loera, President Rosalinda Sanchez Gabriel Leal
 Judy Twede, Clerk Hubert "Wendall" Lower

2.0 IDENTIFY CLOSED SESSION ITEMS:

3.0 PUBLIC COMMENT ON CLOSED SESSION ITEMS: Public comment will be heard on any closed session items. The board may limit comments to no more than three minutes per speaker and 15 minutes per item.

4.0 ADJOURN TO CLOSED SESSION: To consider qualified matters.

1. *Government Code Section 54957.6*, Labor Negotiations. To confer with the District's Labor Negotiator, Superintendent Charles Tracy, regarding HTA and CSEA negotiations.
2. *Government Code Section 54957 (b)*, Personnel Issue. To consider the employment, evaluation, reassignment, resignation, dismissal, or discipline of a classified and certificated employees.
3. *Government Code Section 54956.9*, Subdivision (a), Conference with Legal Counsel – existing litigation. Name of case: Crews v. Hamilton Unified School District, Glenn County Superior Court, Case No. 15CV01394.

5.0 RECONVENE TO PUBLIC SESSION/FLAG SALUTE: Report action taken in closed session (no earlier than 6:30 p.m.).

1. No action was taken in Closed Session.

6.0 ADOPT THE AGENDA: (M)

- a. Motioned/Seconded: GL/WL
- b. Motion carries: 4 - 0

7.0 COMMUNICATIONS/REPORTS:

1. Board Member Comments/Reports.
 - a. Rosalinda Sanchez attended a PTO meeting.
2. ASB President and Student Council President Reports.
 - a. Hamilton High, Fernando Mendez-Ruiz.
 - i. Freshman Orientation was on Tuesday, August 4th 9:00am to 12:00pm.
 - ii. First day of school started with a welcome back assembly.
 - iii. Back to School Night is Tuesday, August 18th at 6:30pm.
 - iv. Picture Day is Wednesday, August 26th.
 - b. Hamilton Elementary, (Stand-In) Sebastian Hernandez.
 - i. The first day of school went well.
 - ii. Back to School Night is Thursday, August 26th and Friday, August 27th
 1. Students will be selling food to money for the 8th grade field trip.
 - iii. The students appreciate all the work that was done over the summer; the grass and basketball courts are very nice.
3. District Reports (in person).
 - a. Food Service Report by LeAnn Radtke.
 - i. Not present.
 - b. Operations Report by Marc Eddy.
 - i. School busses and district vehicles serviced over the summer for regular maintenance.
 - ii. The newest maintenance staff member is nearing completion of bus training and should be able to transport students starting in September.

- iii. The drainage project at the elementary was completed over the summer and should significantly reduce the amount of sitting water during heavy rains.
- iv. Sealing and striping was completed at the elementary school along with laying new sod in the grass areas.
- v. A back stop was installed at south end of school yard at the elementary.
- vi. New HVAC systems were installed on a few buildings at the elementary school.
- c. Technology Report by Frank James.
 - i. Various old equipment was replaced and/or reconfigured and reorganized at several locations.
 - ii. The server rooms at the high school and elementary school were rewired to clean up excess/unnecessary wiring.
 - iii. Finishing up loose ends on remaining classrooms.
 - iv. Created a ticketing system for maintenance and transportation; it is similar to the technology ticketing system. It can be found on each computer on campus' desktop and on the website.
 - v. Rewiring was done at both the high school and elementary school labs.
 - vi. Each server RAM was increased by 96GB's to a total of 144GB's allowing for future growth.
 - vii. Follett and Nutrikids Software
 - 1. These programs were running on old servers. The databases were backed up and applications were installed on new servers. Databases were restored to new servers and old servers were decommissioned.
- 4. Principal and Dean of Student Reports and New Employee Introductions.
 - a. Cris Oseguera, Hamilton High School Principal.
 - i. Introduction of New Employees.
 - ii. Current enrollment at Hamilton High School is 316.
 - iii. Back to School Night Tuesday, August 18th at 6:30pm.
 - b. Darcy Pollak, Hamilton Elementary School Principal.
 - i. Introduction of New Employees.
 - ii. Current enrollment at Hamilton Elementary School is 414.
 - iii. The Lions Club donated several hundred dollars' worth of school supplies to students who are unable to acquire needed items.
 - c. Maria Reyes, District Dean of Students.
 - i. 2015-16 enrollment is currently at a total of 9 students for Ella Barkley High School.
 - ii. First week started off very positive for both students and teachers.
 - iii. Mr. Zambrano is teaching electives and English at Ella Barkley.
 - iv. Mrs. Garcia is teaching a section of P.E.
 - v. Mr. Hironimus is teaching a section of Life Science and Physical Science.
 - vi. Mr. Steele is teaching Government/Economics and Social Study courses.
 - vii. Mrs. Hernandez is teaching a section of Integrated Math 1 and 2.
 - viii. Back to School Night will be Tuesday, August 18th at 6:00pm.
- 5. Chief Business Official Report by Diane Lyon.
 - a. Mrs. Lyon presented a power point for the facility projects completed at Hamilton Elementary School over the 2015 summer.
 - b. Facility improvements completed, but not limited to:
 - i. New roof on 100 building.
 - ii. New sealant on the 200 and 300 building.
 - iii. New walkway and railing on the back side of the 400 building.
 - iv. Asphalt maintenance: slurry sealing and striping school yard.
 - v. Sod installation.
- 6. Superintendent Report by Charles Tracy.
 - a. All staff has worked very diligently to have a successful start to the 2015-16 school year; grateful for our dedicated staff.

8.0 **COMMUNICATION RECEIVED:**

- 1. Donation made in memory of Alice Donovan for Hamilton High School scholarship fund.
- 2. Donation made in memory of Claudia Conwell for Hamilton High School Athletic Department.

DISCUSSION ITEMS:

- 1. Public Hearing. Adjourn to public hearing to solicit public input regarding the sufficiency of K-12 instructional materials. Reconvene to public session.
 - a. **START: 7:22pm**

- i. Textbooks are required to cover student needs.
- ii. New math curriculum textbooks were purchased to accommodate needs.
- iii. Common core will dictate future changes in instructional materials.

b. **END:** 7:23pm

2. Athletics.

- a. Hamilton Boosters Club member presented the Hamilton Boosters 5 Year Budget Plan handout to the Board regarding donations to Hamilton High School for athletics. The Hamilton Boosters generally covers items such as uniforms and additional needed items depending on available funds.
- b. How we fund equipment and replace.
- c. The process of how equipment is funded and replaced is being reviewed for future school years.
 - i. How the budget is maintained and modified to fund extracurricular activities.
 - ii. CIF requirements are constantly changing for all sports.
 - iii. Continue with Boosters and additional fundraising.
 - iv. How to efficiently replenish gear.

10.0 **PUBLIC COMMENT:** Public comment on any item of interest to the public that is within the Board's jurisdiction will be heard (agenda and non-agenda items.) The Board may limit comments to no more than three minutes per speaker and 15 minutes per topic. Public comment will also be allowed on each specific action item prior to board action thereon.

11.0 **ACTION ITEMS:**

- 1. Approve Dannis, Woliver, and Kelley (DWK) 2015-17 Agreement for Professional Services with Hamilton Unified School District.
 - a. Motioned/Seconded: WL/GL
 - b. Motion carries: 4 - 0
- 2. Approve Hamilton Unified School District Organizational Chart.
 - a. Motioned/Seconded: GL/WL
 - b. Motion carries: 4 - 0
- 3. Approve Board Resolution 16-101, Certification that each Pupil in each School in the District has Sufficient Textbooks and Instructional Materials that are aligned to the State Content Standards and are Consistent with the Content and Cycles of the Curriculum Framework Adopted by the SBE in ELA, Math, Social Studies, and Science.
 - a. Motioned/Seconded: WL/GL
 - b. Motion carries: 4 - 0
- 4. Approve Board Resolution 16-102, California Department of General Services – Housing and Community Development (HCD). Resolution certifying HCD trailers are no longer being used for school purposes.
 - a. Motioned/Seconded: WL/GL
 - b. Motion carries: 4 - 0
- 5. Approval of Sale - Ag livestock trailer.
 - a. Motioned/Seconded: WL/GL
 - b. Motion carries: 4 - 0

12.0 **CONSENT AGENDA:** Items in the consent agenda are considered routine and are acted upon by the Board in one motion. There is no discussion of these items prior to the Board vote and unless a member of the Board, staff, or public request specific items be discussed and/or removed from the consent agenda. Each item on the consent agenda approved by the Board shall be deemed to have been considered in full and adopted as recommended.

- 1. Approve Warrants and Expenditures.
- 2. Approve Minutes of the Regular Board Meeting of July 20, 2015.
- 3. Approve Hamilton Elementary School Site Council Meeting Agenda for Friday, August 14, 2015.
- 4. Approve Interdistrict Transfers.
 - a. Approve Out:
 - i. Hamilton High School – 10th Grade
 - ii. Hamilton Elementary School – 8th Grade
 - iii. Hamilton Elementary School – 6th Grade
 - iv. Hamilton Elementary School – 5th Grade
 - v. Hamilton Elementary School – 3rd Grade
 - vi. Hamilton Elementary School – Kindergarten x 2
 - 1. Total Out: 6
 - b. Approve In:
 - i. Hamilton High School – 9th Grade x 4
 - ii. Hamilton High School – 10th Grade x3

- iii. Hamilton High School – 11th Grade
- iv. Hamilton High School – 12th Grade x 4
- v. Hamilton Elementary School – 4th Grade
- vi. Hamilton Elementary School – 7th Grade
- vii. Hamilton Elementary School – 8th Grade x 2

1. Total In: 16

5. Approve Personnel Actions as Presented:

a. New Hires:

- i. Vanessa Reyes (Ortiz) – Temporary Teacher, HES.
- ii. Marisol Alvarez – Temporary Office Assistant I (12 hours), HES
- iii. Tara Teeter – Temporary Office Assistant (8 hours), HES
- iv. Tara Teeter – Yard Duty Supervisor, HES
- v. Donna Vidal – Temporary Yard Duty Supervisor, HES
- vi. Kristy Eden – Long Term Substitute Art Teacher, HHS

b. Resignations/Retirement:

- i. None

a. Motioned/Seconded: GL/WL

b. Motion carries: 4 - 0

13.0 **ADJOURNMENT:**

1. Adjourn in memory of Claudia Conwell.

- a. Letter of Condolences given to husband and previous Board member, Tom Conwell.

 9/21/15

Judy Twede, Clerk



Charles Tracy, Superintendent