

From: [Tiffany Wilhelm](#)
To: ["California"](#)
Cc: [Kristen Hamman](#)
Subject: RE: New California Public Records Act - Hamilton Unified School District submitted on 09/18/2021
Date: Tuesday, September 21, 2021 9:28:00 AM
Attachments: [warrant register 19-20.xlsx](#)

September 21, 2021

VIA EMAIL

Ana Ghislandi
American Transparency
california@openthebooks.com

Re: New California Public Records Request – Hamilton Union Unified School District submitted on 9/18/2021

This letter is in response to your “open records request” (“Request”) to the Hamilton Unified School District (“District”) dated September 17, 2021. The District interprets your Request to be made under the California Public Records Act (“CPRA”), and will respond to it as such. If our understanding is incorrect, please let us know.

In accordance with California Government Code section 6253.1, the District understands you are requesting a document with the following information and records:

- *An electronic copy of all payment transactions for fiscal year 2019-20*

Please find the attached excel file titled “warrant register 19-20”.

This concludes the District's response to your CPRA request. Should you have any questions, please do not hesitate to contact me.

Sincerely,

Tiffany Wilhelm
District Executive Assistant
Hamilton Unified School District
620 Canal Street, PO Box 488
Hamilton City, CA 95951
P: (530) 826-3261 Ext. 6011
F: (530) 826-0440
<https://www.husdschools.org/>

From: Tiffany Wilhelm
Sent: Tuesday, September 21, 2021 7:50 AM

To: California <California@openthebooks.com>
Cc: Kristen Hamman <KHamman@husdschools.org>
Subject: RE: New California Public Records Act - Hamilton Unified School District submitted on 09/18/2021

Thank you for your clarification. We are presently reviewing your request.

Tiffany Wilhelm
District Executive Assistant
Hamilton Unified School District
620 Canal Street, PO Box 488
Hamilton City, CA 95951
P: (530) 826-3261 Ext. 6011
F: (530) 826-0440
<https://www.husdschools.org/>

From: California <California@openthebooks.com>
Sent: Monday, September 20, 2021 6:59 PM
To: Tiffany Wilhelm <TWilhelm@husdschools.org>
Subject: RE: New California Public Records Act - Hamilton Unified School District submitted on 09/18/2021

Yes, this is a CPRA request for fiscal year 2019-2020 information.

Thank you,
Ana

From: Tiffany Wilhelm <TWilhelm@husdschools.org>
Sent: Monday, September 20, 2021 12:10 PM
To: California <California@openthebooks.com>
Cc: Kristen Hamman <KHamman@husdschools.org>
Subject: RE: New California Public Records Act - Hamilton Unified School District submitted on 09/18/2021

September 20, 2021

VIA EMAIL

Ana Ghislandi
American Transparency
california@openthebooks.com

Re: New California Public Records Request – Hamilton Union Unified School District submitted on 9/18/2021

This letter is in response to your “open records request” (“Request”) to the

Hamilton Unified School District ("District") dated September 17, 2021. The District interprets your Request to be made under the California Public Records Act ("CPRA"), and will respond to it as such. If our understanding is incorrect, please let us know.

In accordance with California Government Code section 6253.1, the District understands you are requesting a document with the following information and records:

- *An electronic copy of all payment transactions for fiscal year 2020*

When you request transactions for fiscal year 2020, are you asking for the 2019-20 fiscal year? Or are you asking for the transactions for fiscal year 2020-21?

Please notify us if we have misunderstood your Request. Thank you for providing the necessary clarifying information.

Tiffany Wilhelm
District Executive Assistant
Hamilton Unified School District
620 Canal Street, PO Box 488
Hamilton City, CA 95951
P: (530) 826-3261 Ext. 6011
F: (530) 826-0440
<https://www.husdschools.org/>

From: california@openthebooks.com <california@openthebooks.com>

Sent: Saturday, September 18, 2021 8:51 AM

To: Tiffany Wilhelm <TWilhelm@husdschools.org>

Subject: New California Public Records Act - Hamilton Unified School District submitted on 09/18/2021

09/18/2021

Tiffany Wilhelm,

Pursuant to the California Public Records Act, this is a request for **an electronic copy of all payment transactions for fiscal year 2020**. This could be considered one of the following reports: *Vendor Payment Checkbook Report, Checkbook Register, Expenditure Data, Transactional Detail Payments, Online Checkbook, or Disbursements*. Here is an online example from the City of San Francisco, California (<https://data.sfgov.org/City-Management-and-Ethics/Vendor-Payments-Vouchers-/n9pm-xkyq/data>). We would accept any existing report which contains a minimum of the Payee Name, Amount and Date of each transaction.

The principal purpose of this is to make this information more accessible to the public and to disseminate information regarding the health, safety, and welfare of the general public. This request

is not for personal or commercial benefit and we are exercising the general rights of the public. For this reason we are requesting a waiver of fees.

If there is a fee for this data, please obtain my approval in writing prior to proceeding with this request. All documents can be e-mailed to california@openthebooks.com. We would prefer a file format of csv or xlsx.

If any records or portions of records are withheld, please provide the exemption and the name of the individual responsible for the decision.

Thank you for your prompt consideration of my request. If you have any questions, or if I can be of any assistance, please e-mail me at california@openthebooks.com.

Sincerely,
Ana Ghislandi
American Transparency
P.O. Box 970999
Boca Raton, FL 33497-0999